

# SARAH OLALEYE

• freelance writer| editor•

## CONTACT

aipeditorialservices@gmail.com @

linkedin.com/in/saraolaleye in

## SKILLS

Developmental Editing

Copy Editing

Structural Editing

Content Writing

Proofreading

Ghost Writing

Website Design and  
Management

Social Media Management

Wordpress

Ap Style

Chicago Manual of Style

Microsoft Office Suite

Google Docs

Extensive Research

Keyword Research

Canva

Content Creation

## CERTIFICATION

Sep 2021 • LinkedIn

**Grammar Girl**

Jul 2021 • LinkedIn

**Editing and Proofreading**

Jul 2020 • LinkedIn

**Writing Articles**

## EXPERIENCE

**Afrikans in Diaspora Radio | 10/2021**

**BLOG WRITER AND RESEARCHER**

**Pneuma Writing Services | 10/2021**

**FREELANCE WRITER**

- Writing and performing extensive research on various forms of content.
- Structural edits of written content.

**AIP Editorial Services | 2020**

**FREELANCER**

- Content creation
- Content Writing
- Content Editor

**PAROUSIA Reads and Magazine | 06/2020**

**EDITOR**

- Email and website management
- Editing magazines, publications, anthologies, books, chapbooks, poems, and short stories

**Deedees Media | 1/2021 - 4/2021**

**CONTENT AND WEBSITE WRITER**

**Narrative Landscape Press | 5/2021 - 10/2021**

**EDITORIAL ASSISTANT**

- Social media management
- Proofreading and editing of manuscripts

**The Avid Inspri (avidinspire.com/) | 08/2017**

**LIFESTYLE AND BOOK BLOGGER**

- Book review
- Lifestyle and content writing
- Website designing and management
- Content creator

**Sarah Olaleye (saraolaleyeco.wordpress.com)|2021**

**WEBSITE DESIGNER AND MANAGER**